



# Product Safety and Quality Policy

## Introduction

The company's product safety and quality policy is to provide competitive products and services of the highest standards of performance and reliability. By achieving this goal the company will consistently satisfy the mutually agreed needs and expectations of its customers, achieve business success and ensure that our products are always safe and conform to statutory and regulatory requirements.

This is achieved through adoption of a quality management system containing safety policies and procedures that meet legal requirements, and industry best practices so reflecting the competence of the company to customers and independent authorities.

The Company recognises that a successful safety culture can be achieved only by following safe working practices and procedures developed through effective hazard analysis, training and experience. In order to achieve these aims, a robust Hazard Analysis Critical Control Points System (HACCP) has been introduced following a full hazard analysis of all operations. All instructions and control mechanisms within HACCP are designed to control any risk to product safety.

To ensure success of this policy Senior Management are directly responsible for product safety and quality by ensuring adequate; organisation and support, equipment and facilities, training and education of all employees, reviewing and auditing performance, and driving continuous improvement. Detailed organisational arrangements and product safety responsibilities for all levels of management are contained in the quality and safety manual.

Achievement of this policy involves all staff being individually responsible for the quality of their work, resulting in a continual improvement culture and working environment for all. All employees are provided with the safety training necessary to enable them to perform their tasks and are responsible for ensuring that they do so in a safe hygienic manner so that the safety of the product they handle is not put at risk. All employees are required to co-operate with any authorised person to ensure that statutory and regulatory obligations are properly complied with.

This policy is thoroughly communicated throughout the organisation and a copy is provided and explained to each employee by the Department Manager or the Quality Manager.

The company product safety and quality policy will be subject to continuous review and revision particularly when changes to legislation or technical knowledge occur.

As Managing Director, I have overall responsibility for ensuring that company product safety standards, policies and procedures are maintained and implemented, and that quality and safety performance is regularly reviewed.

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Owned by: Quality Manager

Authorised By: Managing Director

