

The IFSQN FSSC 22000 Food Packaging Implementation Package Start Up Guide



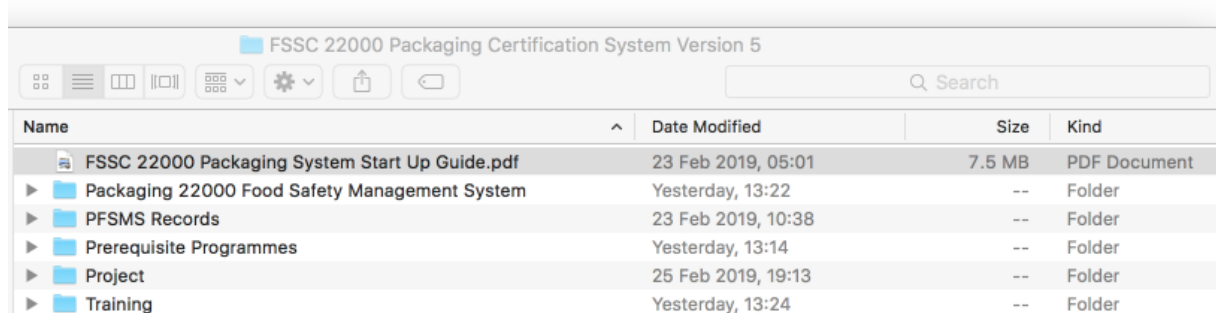
Welcome to the IFSQN FSSC 22000 Food Packaging Safety Management System Start Up Guide which will guide you through the contents of the package.

This IFSQN FSSC 22000 Implementation Package includes:

- ✓ ISO 22000:2018 Food Packaging Safety Management System Procedures
- ✓ Food Packaging Safety Management System Records
- ✓ TS/ISO 22002-4 Compliant Prerequisite Programmes Manual
- ✓ HACCP Manual including the ISO 22000 HACCP Calculator
- ✓ Generic Training Presentations covering ISO 22000, HACCP and Internal Audits
- ✓ ISO 22000/ISO TS 22002 Gap Analysis Checklists
- ✓ Project 22000 Support Package
- ✓ Sample OPRPs and corresponding Validation and Verification Records
- ✓ Sample PRP Verification Records
- ✓ Free online support via e-mail

The IFSQN FSSC 22000 Food Packaging Implementation Package Start Up Guide

When you download the package, you will find this Start Up Guide and 5 folders containing the package documents:

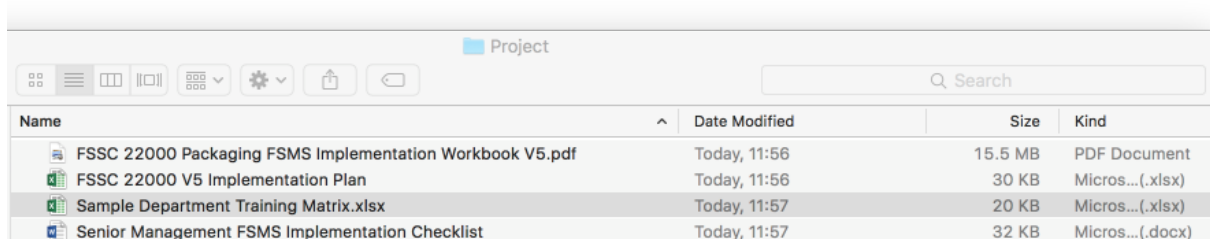


Name	Date Modified	Size	Kind
FSSC 22000 Packaging System Start Up Guide.pdf	23 Feb 2019, 05:01	7.5 MB	PDF Document
▶ Packaging 22000 Food Safety Management System	Yesterday, 13:22	--	Folder
▶ PFSMS Records	23 Feb 2019, 10:38	--	Folder
▶ Prerequisite Programmes	Yesterday, 13:14	--	Folder
▶ Project	25 Feb 2019, 19:13	--	Folder
▶ Training	Yesterday, 13:24	--	Folder

Your first job is to buy a copy of:
[ISO 22000 Food safety management systems -- Requirements for any organization in the food chain](#)
and
[ISO/TS 22002-4:2013 Prerequisite programmes on food safety -- Part 4: Food packaging manufacturing](#)
Standards from ISO.

Also download the [FSSC 22000 Certification Scheme](#) documents (free to download)

Start by opening the Project Tools folder



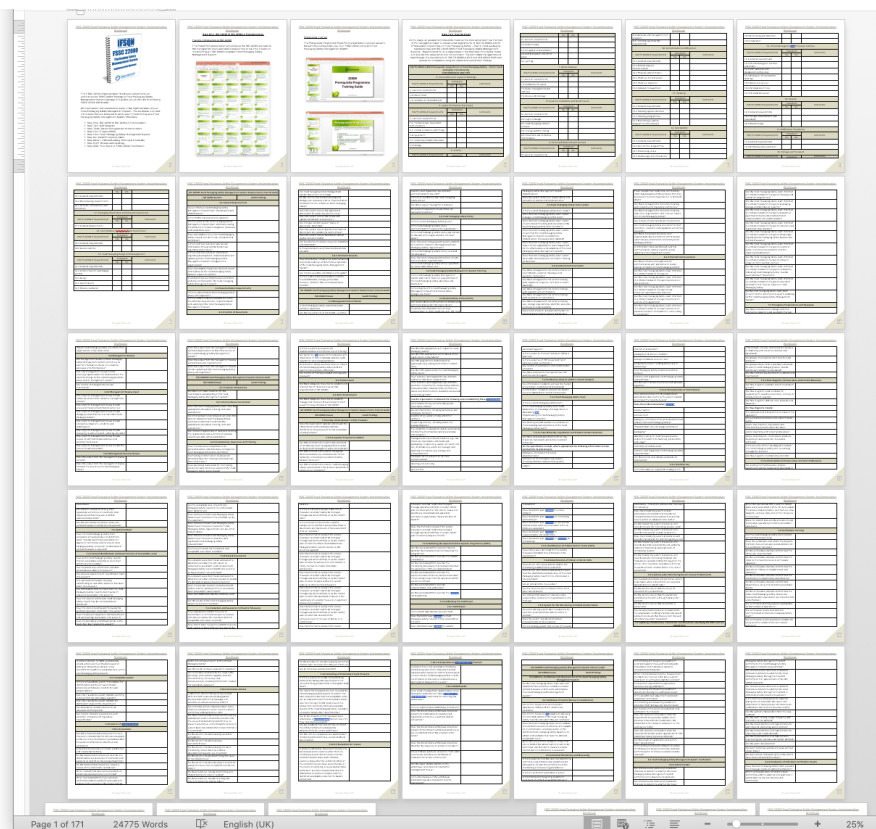
Name	Date Modified	Size	Kind
FSSC 22000 Packaging FSMS Implementation Workbook V5.pdf	Today, 11:56	15.5 MB	PDF Document
FSSC 22000 V5 Implementation Plan	Today, 11:56	30 KB	Micros...(.xlsx)
Sample Department Training Matrix.xlsx	Today, 11:57	20 KB	Micros...(.xlsx)
Senior Management FSMS Implementation Checklist	Today, 11:57	32 KB	Micros...(.docx)

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The main document in the folder is the **FSSC 22000 Packaging FSMS Implementation Workbook 2019**

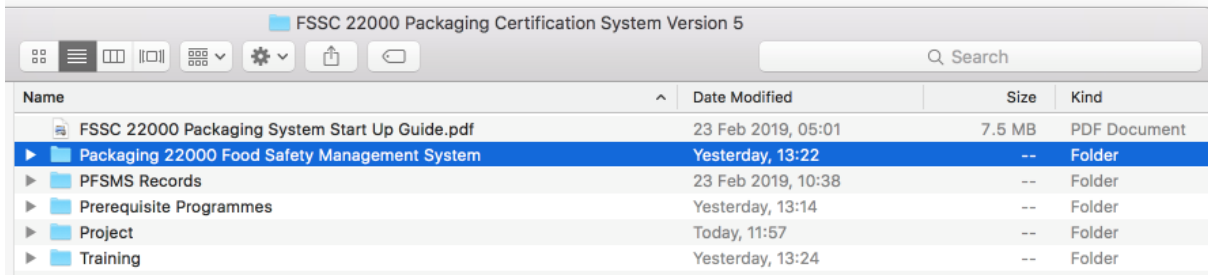


An extensive workbook is provided to assist in the implementation of your FSSC 22000 compliant food packaging safety management system.

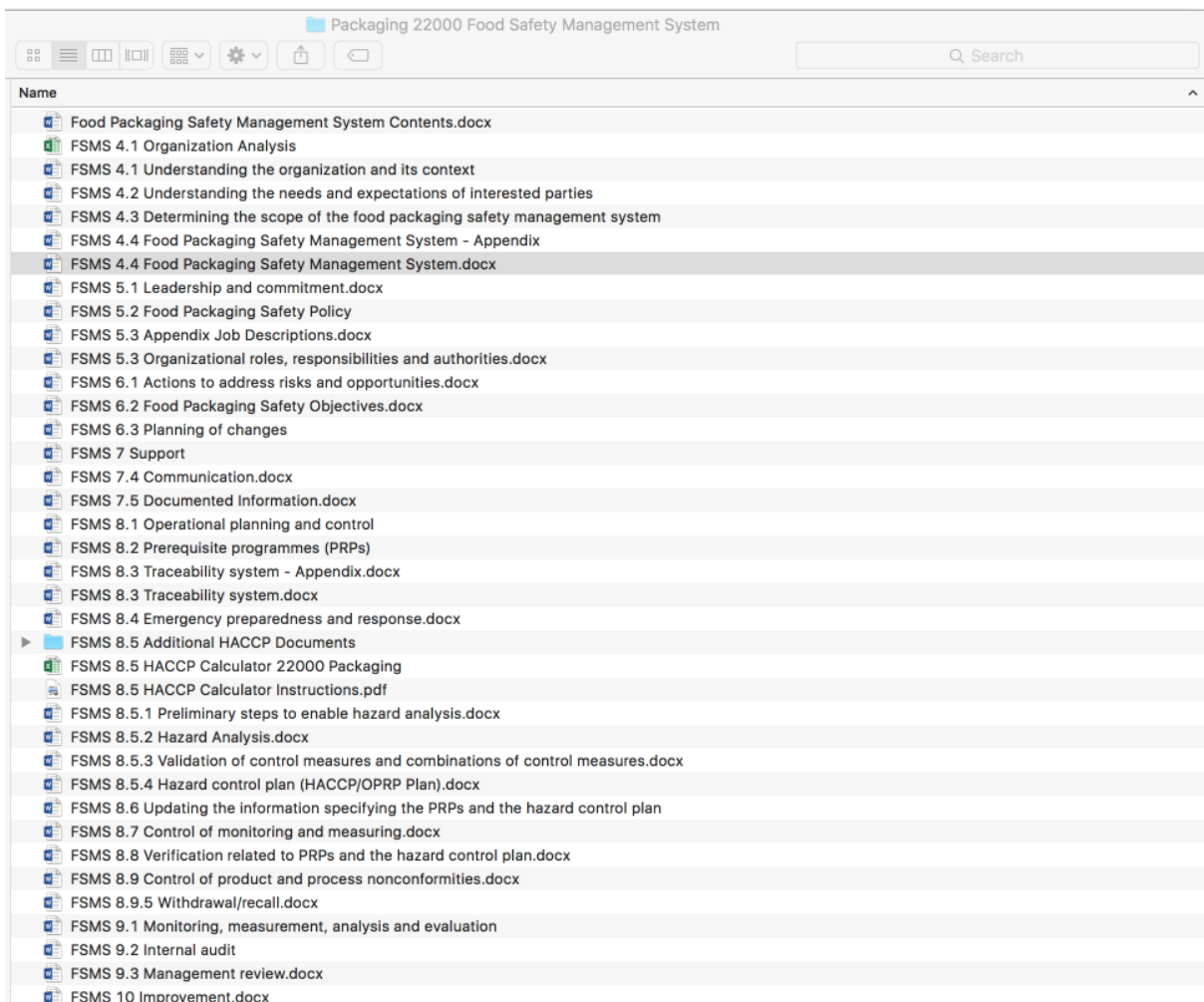


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The next folder to open is the Packaging 22000 Food Safety Management System folder



The Package contains a comprehensive top level Food Packaging Safety Management System template that forms the foundations of your Food Packaging Safety Management System so you don't have to spend 1,000's of hours writing compliant procedures.



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In the Sample PRP Verification Sub-Folder there are corresponding
Sample Verification Record Examples:

Name	Date Modified	Size	Kind
PRPVR 2 Hygiene Policy Verification Record.docx	20 Feb 2018, 18:21	31 KB	Micros...(docx)
PRPVR 3 Hygiene Code of Practice Verification Record.docx	20 Feb 2018, 18:24	31 KB	Micros...(docx)
PRPVR 4 Establishment PRP Verification Record.docx	20 Feb 2018, 18:24	30 KB	Micros...(docx)
PRPVR 5 Layout of Premises and...ce PRP Verification Record.docx	20 Feb 2018, 18:24	35 KB	Micros...(docx)
PRPVR 6 Utilities PRP Verification Record.docx	20 Feb 2018, 18:23	32 KB	Micros...(docx)
PRPVR 7 Waste Management Verification Record.docx	20 Feb 2018, 18:22	32 KB	Micros...(docx)
PRPVR 8 Equipment PRP Verification Record.docx	20 Feb 2018, 18:22	34 KB	Micros...(docx)
PRPVR 9 Purchasing PRP Verification Record.docx	20 Feb 2018, 18:22	33 KB	Micros...(docx)
PRPVR 10 Contamination & Migration PRP Verification Record.docx	20 Feb 2018, 18:22	33 KB	Micros...(docx)
PRPVR 11 Cleaning PRP Verification Record.docx	20 Feb 2018, 18:21	32 KB	Micros...(docx)
PRPVR 12 Pest Control PRP Verification Record.docx	20 Feb 2018, 18:25	41 KB	Micros...(docx)
PRPVR 13 Personnel Hygiene &...cilities PRP Verification Audit.docx	20 Feb 2018, 18:27	42 KB	Micros...(docx)
PRPVR 14 Rework PRP Verification Record.docx	20 Feb 2018, 18:28	32 KB	Micros...(docx)
PRPVR 15 Product Recall PRP Verification Record.docx	20 Feb 2018, 18:28	31 KB	Micros...(docx)
PRPVR 16 Storage & Transport PRP Verification Record.docx	20 Feb 2018, 18:27	37 KB	Micros...(docx)
PRPVR 17 Packaging Information PRP Verification Record.docx	20 Feb 2018, 18:27	35 KB	Micros...(docx)
PRPVR 18 Food Defence PRP Ap...easures Verification Record.docx	20 Feb 2018, 18:26	39 KB	Micros...(docx)
PRPVR 18 Food Defence PRP Verification Record.docx	20 Feb 2018, 18:26	33 KB	Micros...(docx)
PRPVR 19 Packaging Design & D...ent PRP Verification Record.docx	20 Feb 2018, 18:26	31 KB	Micros...(docx)

AFC
Hygiene Code of Practice PRP Verification

Hygiene Code of Practice PRP Verification

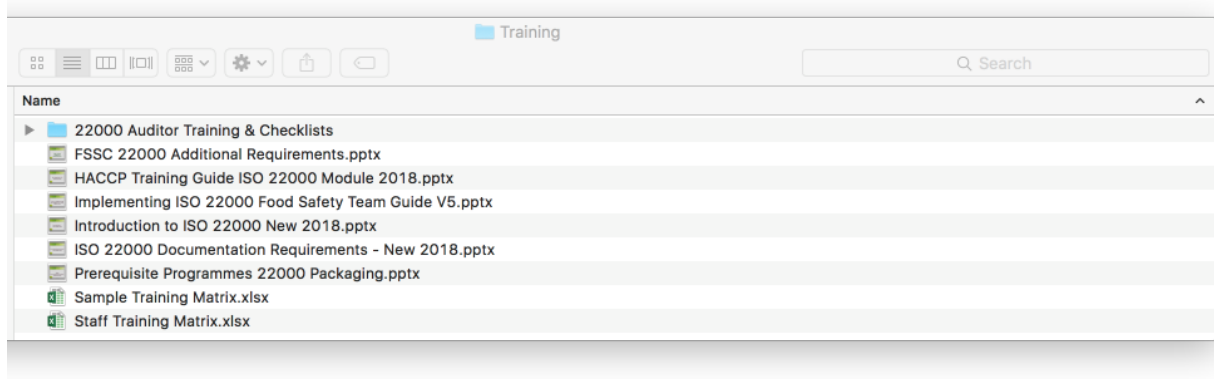
Hygiene Code of Practice Verification Audit	
Auditor Name	
Date	
Site Standards	Audit Findings
Are all employees including agency staff, visitors and contractors familiar with and do they follow the Hygiene Code of Practice?	
Do all personnel entering the factory for any reason wear the appropriate protective clothing, which is provided by the company?	
Is protective clothing clean, worn in the correct manner, and kept in a good state of repair?	
Are personal clothes worn inside not outside of the protective garments and fully covered?	
Is all protective clothing kept on the premises, changed at least weekly not worn to and from work?	
Are company issued hairnets worn enclosing all hair and the ears?	
Are hairnets put on prior to other protective clothing and no hairgrips or clips worn outside the hairnet?	
Are company issued beard snoods worn?	
Is sensible clean footwear worn at all times?	
Are safety shoes worn where provided?	
Is protective clothing when changed placed into lockers or the appropriate receptacle?	
When out of hours working such as cleaning of the factory and equipment or stocktaking is taking place is protective clothing, including hairnets worn?	

Document Reference Hygiene Code of Practice PRP Verification Record PRPVR 3
Revision 1: 1st February 2018
Owned by: Technical Manager
Authorised By: General Manager

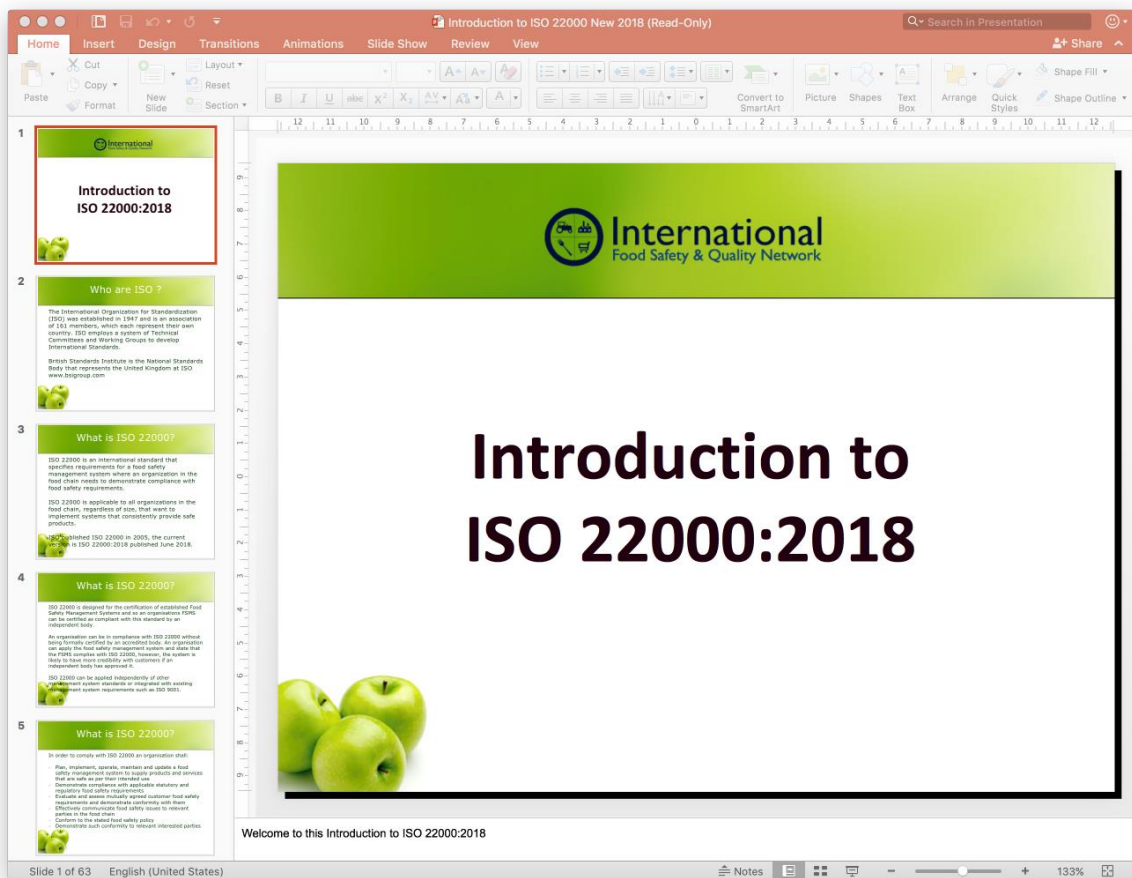
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The next folder to open is the Training Folder



This folder contains Training Presentations:



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FSSC 22000 Additional Requirements Training Presentation

A presentation on the additional requirements of the FSSC 22000 Scheme is also provided.



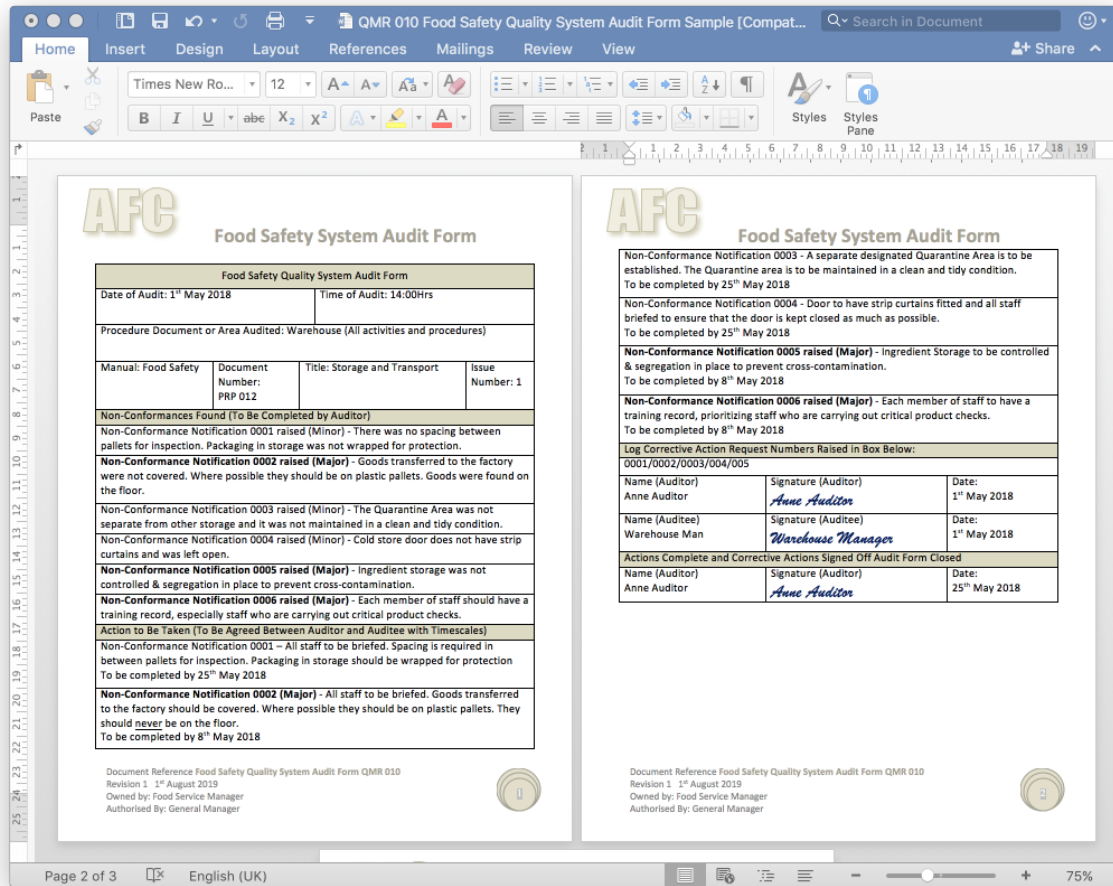
There are also sample Training Matrices

The image shows a screenshot of a spreadsheet titled 'Sample Training Matrix'. The spreadsheet is organized into columns for different FSSC 22000 modules and rows for individual employees. The columns are grouped into 'CCP Procedural Training', 'OHP', 'Prerequisite Training', and 'Record Completion Training'. The rows list employees with their codes, names, surnames, departments, and positions. The cells in the matrix are color-coded: green for 'Completed', orange for 'Not Started', and red for 'Not Started' (or other status). The spreadsheet is displayed in a software interface with various toolbars and a search bar.

Employee code	Name	Surname	Department	Position	FSSC 22000 Modules																							
					CCP 1	CCP 2	CCP 3	CCP 4	CCP 5	CCP 6	CCP 7	CCP 8	CCP 9	CCP 10	CCP 11	CCP 12	CCP 13	CCP 14	CCP 15	CCP 16	CCP 17	CCP 18	CCP 19	CCP 20	CCP 21	CCP 22	CCP 23	CCP 24
0001	A	Smith	Production	Production Supervisor	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
0002	B	Smith	Production	Filler Operator	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
0003	C	Smith	Processing	Process Operator	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
0004	D	Smith	Production	Packer Operator	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
0005	E	Smith	Warehouse	Loading Operator	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
0006	F	Smith	Goods In	Checking Operator	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
0007	G	Smith	General	Cleaning Operator	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
0008	H	Smith	Dispatch	Dispatch Supervisor	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
0009	I	Smith	Quality	Laboratory Technician	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed

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There are also sample Audit Report and Corrective Action Request documents:



Free online support via e-mail

Finally, don't forget we provide online support and expertise to assist you in developing your FSSC 22000 Food Packaging Safety Management System until you achieve certification.