



Glass & Brittle Material Breakage Verification

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Glass & Brittle Material Breakage Verification Audit	
Auditor Name	
Date	
Site Standards	Audit Findings
In the event of a glass or brittle plastic breakage, is the operation stopped immediately?	
Is a Shift Manager informed immediately?	
Do all personnel remain at their work place until the Shift Manager arrives to instruct and supervise the relevant staff?	
Is the area quarantined?	
Are any pieces of glass or brittle plastic removed?	
Are all pieces of glass or brittle plastic collected and placed into a strong labelled disposable plastic bag and passed to the Operations Manager for further investigation?	
Is the surrounding area cleaned with a dedicated broom and dedicated dustpan and the contents placed into another strong disposable bag?	
Is the bag safely discarded in the outside waste container?	
Are all personnel checked for glass or brittle plastic debris in their footwear and protective clothing?	
Is all protective clothing changed?	
Is the Maintenance Manager informed of the breakage so that repairs are carried out immediately?	
Are all products in the surrounding area of the glass or brittle plastic breakage quarantined immediately?	
Is an Investigation carried out to ascertain which	